

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

State Model Policy #	Procedures	WASHINGTON STATE MODEL POLICY TITLE	Most Recent State Update	Most Recent Dist. Update	Classification (as per WSSDA)	Historical tracking – key dates of Washington State policy updates	School District Comments including district policy # and title, if different from state policy model
0100		Commitment to Planning	2012		Discretionary	Re-titled and revised Feb 2012	
0300	X	Planning Process	2012		Discretionary	Policy and Procedure revised Feb 2012	
0500		Components of the District’s Plan	2012		Discretionary	Re-titled and revised Feb 2012	
0510		Vision Statement	1993		Discretionary		
0520		Beliefs	1993		Discretionary		
0530		Mission	1993		Discretionary		
0550		Goals, Objectives and Strategies	2012		Discretionary	Re-titled Feb 2012, no change to content	
0560		District Action Plans	2012		Discretionary	Re-titled Feb 2012, no change to content	
0700	X	Plan Evaluation	2012		Discretionary	Policy and procedures revised and re-titled February 2012	
1000		Legal Status, and Operation	2012		Priority	References updated December 2012. Policy revised in 1999, 2000, August 2005 and December 2011	
1005		Key Functions of the Board	2012		Priority	Policy was revised February 2012 and April 1997	
1105	X	Director Districts	2011		Priority	Policy and procedures revised June 2011. Part of policy moved to procedures in 2008.	
1110	X	Election	2011		Discretionary	Policy updated August 2011 and October 2006	
1111		Oath of Office	2011		Discretionary	Form deleted December 2011 (2000 Policy)	
1112		Director Orientation	2008		Discretionary	Policy updated February 2008. Technical edits in December 2011	
1113		Board Member Residency	2005		Discretionary	Technical Edits 2011. Policy revised August 2005.	
1114	X	Board Member Resignation and Vacancy	2011		Discretionary	Content added from former policy model 1115, re-titled October 2011. Procedures updated December 2011. Policy revised June 2009	
1210		Annual Organizational Meeting	2011		Discretionary	Policy updated February 2011 and revised August 2005	
1220		Board Officers and Duties of Board Members	2011		Discretionary	Content edited and references updated December 2011. Policy updated December 2007.	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

1225		School Director Legislative Program	2011		Discretionary	Content edited and references updated December 2011. New Policy August 2009.
1240		Committees	2011		Discretionary	Slight updates to content and references December 2011.
1250	X	Students on Governing Boards	2011		Discretionary	New Policy and Procedures June 2011
1310		Policy Adoption, Manuals, and Administrative Procedures	2011		Priority	Policy revised December 2011.
1320		Suspension of a Policy	1997		Discretionary	1997 policy. Technical edits December 2011
1330		Administration in the Absence of Policy and Procedure	1998		Priority	1998 policy. Technical edits December 2011
1400	X	Meeting Conduct, Order of Business, and Quorum	2013		Essential	Content added April 2013. Re-titled December 2012. Content from former policy 1430 added, procedures revised August 2012. Updated June 2005.
1410		Executive or Closed Sessions	2001		Discretionary	2001 policy. Technical edits December 2011
1420	X	Proposed Agenda and Consent Agenda	2012		Discretionary	Content added June 2012. Technical edits 2011.
1440		Minutes	2011		Discretionary	Policy and references updated December 2011. Policy revised February and April 2010.
1450		Absence of a Board Member	2011		Discretionary	Updates to content and references in December 2011. Policy updated December 2001.
1610		Conflicts of Interest	2011		Priority	Policies for 1 st and 2 nd class districts revised Dec 2011. Content added to 2 nd class policy October 2007 and June 2006.
1620	X	The Board-Superintendent Relationship	2013		Discretionary	One clarifying word added February 2013

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

1630		Evaluation of the Superintendent	2013		Essential	Slight technical edit and reference updates December 2013	
1731	X	Board Member Expenses	2013		Discretionary	Policy revised April 2013.	
1732		Board Member Insurance	1997		Discretionary	1997 policy. Technical edits December 2011	
1733	X	Board Member Compensation	2011		Priority if Offered	Policy revised December 2011	
1810		Annual Governance Goals and Objectives	2012		Priority	Policy revised February 2012 to align with the Washington State Board Standards	
1820	X	Board Self-Assessment	2012		Priority	Policy and procedures revised February 2012 to align with the Washington State Board Standards. Re-titled	
1822		Training and Development for Board Members	1998		Discretionary	1998 policy. Technical edits December 2011	
1830		Participation in School Boards' Association	1997		Discretionary	1997 policy. Technical edits December 2011	
2000		Student Learning Goals	2011		Priority	Technical Edits December 2011. Policy revised October 2007.	
2004		Accountability Goals	2010		Essential	Updated June 2010. Policy updated December 2008 and December 2005	
2005		School Improvement Plans	2002		Priority	2002 policy. Technical edits December 2011	
2020	X	Curriculum Development & Adoption of Instructional Materials	2011		Essential	Policy and Procedures updated June 2011	
2021	X	Library Media Centers	2011		Discretionary	Policy and Procedures revised April 2011. Legal References updated October 2007	
2022	X	Electronic Resources	2012		Priority	New section added to policy and procedures October 2012. Policy and Procedures revised February 2012. Procedures updated June 2011. Policy and procedures revised June 2008	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

2024	X	Online Learning	2012		Essential	Procedures revised February 2012, and February and April 2010. New policy and procedure December 2009	
2025	X	Copyright Compliance	2001		Priority	Policy revised December 2011 and December 2001.	
2029	X	Animals as Part of the Instructional Program	2002		Discretionary	2002 policy. Technical edits December 2011	
2030	X	Service Animals in Schools	2011		Priority	New Policy and Procedures June 2011	
2090	X	Program Evaluation	2012		Essential	Correction made to references December 2012. Legal References updated October 2007	
2100	X	Educational Opportunities for Military Children	2011		Priority	New Policy and Procedures June 2011	
2104	X	Federal and/or State Funded Special Instructional Programs	2011		Priority	References updated and technical edits December 2011. Policy revised August 2004.	
2106	X	Program Compliance	2011		Essential	Policy updated December 2011. References updated October 2007	
2108	X	Remediation Programs	2005		Essential	Policy updated June 2005. Technical edits December 2011	
2110	X	Transitional Bilingual Instruction Program	2009		Priority	Policy revised April 2009	
2121	X	Substance Abuse Program	2013		Discretionary	Technical edit to policy February 2013	
2125	X	Sexual Health Education	2009		Priority	Policy and procedures revised and re-titled February 2009. Content added to policy August 2007	
2126		HIV/AIDS Prevention Education	2008		Priority	Policy updated and re-titled December 2008	
2140	X	Guidance and Counseling	2008		Discretionary	Policy and procedures revised December 2008	
2145	X	Suicide Prevention	2011		Priority	New Policy and Procedures April 2011	
2150	X	Co-Curricular Program	2011		Priority	References updated and technical edits December 2011	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

2151	X	Interscholastic Activities	2013		Priority	Technical edit to policy and procedures April 2013. Content added to policy October 2007.	
2153	X	Non-curriculum Related Student Groups	2004		Priority	2004 policy. Technical edits December 2011	
2161	X	Special Education and Related Services for Eligible Students	2011		Essential	Procedures updated October 2011, policy re-titled. Legal References updated and procedures revised October 2009. Policy and procedures updated December 2007. Policy updated August 2007.	
2162	X	Education of Students with Disabilities Under Section 504	2011		Essential	Policy and Procedures revised June 2011	
2163	X	Response to Intervention	2007		Essential	New policy and procedures December 2007	
2165	X	Home or Hospital Instruction	1998		Priority	1998 policy. Technical edits December 2011	
2170	X	Career and Technical Education	2011		Priority	Policy and Procedures revised June 2011. New Policy and procedures February 2009	
2178	X	Traffic Safety Education	2007		Discretionary	Policy and procedures updated August 2007	
2190	X	Highly Capable Programs	2013		Essential if receiving categorical state funds	Policy and procedures updated September 2013. Policy and procedures revised April 2008	
2195	X	Academic Acceleration	2013		Discretionary	New policy and procedures September 2013	
2220		School Calendar	2012		Priority	References updated June 2012. Procedures deleted October 2011	
2240		Summer School	1999*		Priority	Pre-1999 policy. Technical edits December 2011	
2255	X	Alternative Learning Experience Programs	2013		Essential	Policy and Procedures revised February 2013, June 2012, October 2012, October 2011	
2320	X	Field Trips, Excursions and Outdoor Education	2007		Priority	References updated October 2007	
2331		Controversial Issues/Guest Speakers	1999*		Discretionary	Pre-1999 policy. Technical edits December 2011	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

2333		Flag Exercises	2001		Priority	Policy revised August 2001. Technical edits December 2011	
2336		Required Observances	2007		Priority	Legal References updated October 2007. Policy updated and re-titled August 2006	
2340		Religious-Related Activities and Practices	2007		Priority	References updated October 2007	
2409	X	Credit for Competency/Proficiency	2010		Priority	New Policy and Procedures June 2010	
2410	X	High School Graduation Requirements	2013		Essential	Policy and procedures revised September 2013, April 2012, June 2012. October 2011, June 2010, February 2009, April 2009, and August 2007	
2411		Certificate of Educational Competency	2012		Essential	Technical edits December 2012. Policy revised and re-classified December 2011	
2412		Diplomas for Veterans	2008		Discretionary	Policy updated June 2008. Policy revised June 2003 and March 2002	
2413		Equivalency Credit for Career and Technical Education Courses	2013		Essential	Policy and References updated September 2013. New policy August 2006.	
2414	X	Community Service	2013		Essential	New Policy and Procedures June 2013	
2420	X	Grading and Progress Reports	2008		Priority	Policy updated June 2008. References updated October 2007	
2421	X	Promotion and Retention	2007		Discretionary	References updated October 2007	
3110	X	Qualifications of Attendance and Placement	2007		Priority	References updated October 2007 and December 2006. Policy and procedures revised April 2006	
3114	X	Part-time, Home-based, or Off-campus Students	2011		Priority	References updated and technical edits December 2011	
3115	X	Homeless Students: Enrollment Rights and Services	2010		Essential	Procedures revised February and April 2010 and December 2005	
3120	X	Enrollment	2011		Essential	Policy and Procedures revised August 2011. Policy updated August 2007	
3122	X	Excused and Unexcused Absences	2012		Essential	Policy and Procedures revised December 2013. Procedures updated October 2012. References updated August 2012. Policy and Procedures revised June and December	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

						2011. Legal References updated December 2006	
3123	X	Withdrawal Prior to Graduation	2011		Priority	Reference updates and technical edits December 2011	
3124	X	Removal/Release of Student During School Hours	2008		Essential	Procedures revised October 2008	
3126		Child Custody	2012		Priority	References updated December 2012. Policy revised October and December 2008	
3131		District Attendance Area Transfers	2003		Discretionary	2003 policy. Technical edits December 2011	
3140		Release of Resident Students	2011		Essential	Technical edits and references updated December 2011	
3141		Nonresident Students	2011		Essential	Policy revised December 2011. Policy revised June 2003 and February 2000.	
3142	X	International Exchange Students	2009		Discretionary	Policy and procedures revised June 2009	
3143		District Notification of Juvenile Offenders	2010		Priority	Policy revised October 2010	
3144	X	Release of Information Concerning Student Sexual and Kidnapping Offenders	2006		Priority	New policy and procedures December 2006	
3200		Rights and Responsibilities	2007		Priority	References updated October 2007 and December 2006	
3207	X	Prohibition of Harassment, Intimidation and Bullying	2013		Essential	References updated December 2013. Policy and Procedures revised December 2010 and April 2008.	
3210	X	Nondiscrimination	2013		Essential	Policy updated April 2013. References updated December 2013. Policy updated December 2012. Policy and procedures updated February and June 2011. References updated Dec. 2006.	
3211	X	Transgender Students	2013		Essential	New Policy and procedures December 2013	
3220	X	Freedom of Expression	2006		Priority	References updated December 2006	
3223		Freedom of Assembly	2006		Priority	References updated December 2006	
3224	X	Student Dress	2006		Discretionary	References updated December 2006	
3226	X	Interviews and Interrogations of Students on School Premises	2013		Priority	New policy and procedures July 2013	
3230	X	Student Privacy and Searches	2006		Priority	References updated December 2006	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

3231	X	Student Records	2013		Essential	Technical edits to policy and procedures Feb 2013. References updated December 2013. Policy and Procedures revised Feb 2010. References updated December 2006	
3232	X	Parent and Student Rights in Administration of Surveys, Analysis or Evaluations	2003		Priority	2003 policy. Technical edits December 2011	
3240	X	Student Conduct Expectations and Reasonable Sanctions	2013		Priority	Policy and Procedures revised September and December 2013. References updated December 2006	
3241	X	Classroom Management, Corrective Actions or Punishment	2011		Priority	Policy revised October 2011. Policy and Procedures revised June 2010. References updated December 2006.	
3242		Closed Campus	1999*		Essential	Pre-1999 policy. Technical edits December 2011	
3243	X	Student Driving	2011		Discretionary	Content revised December 2011	
3244		Prohibition of Corporal Punishment	2006		Priority	References updated December 2006	
3245	X	Students and Telecommunication Devices	2010		Priority	Policy revised Oct 2010. Policy revised and procedures added June 2010	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

3246	X	Use of Reasonable Force	2013		Essential	Policy and procedures revised December 2013. Procedures revised September 2013. Policy and procedures reclassified and revised July 2013. New policy and procedures December 2008	
3247	X	Isolation and Restraint of Students with IEPs and Section 504 Plans	2013		Essential	New Policy and procedures Dec 2013	
3410		Student Health	2011		Priority	Policy updated June 2011	
3412	X	Automated External Defibrillators (AED)	2013		Priority	Policy and Procedures updated September 2013. New policy and procedures April 2011.	
3413	X	Student Immunization and Life-Threatening Health Conditions	2012		Essential	Procedures updated August and October 2012. Technical edits to the Policy and revisions to procedures August 2011. Policy and procedures revised August 2007. Policy updated April 2006	
3414	X	Infectious Diseases	2013		Priority	Policy corrected and procedures revised February 2013. Procedures revised September 2013. Policy and procedures updated August 2007.	
3415		Accommodating Students With Diabetes	2002		Essential	2002 policy. Technical edits December 2011	
3416	X	Medication at School	2012		Essential	Policy and procedures updated August 2012	
3417	X	Catheterization	2003		Essential	Policy and procedures revised June 2003	
3418	X	Emergency Treatment	1999*		Priority	Pre-1999 policy. Technical edits December 2011	
3419	X	Self-Administration of Asthma and Anaphylaxis Medications	2012		Essential	Policy and procedures updated August 2012	
3420	X	Anaphylaxis Prevention and Response	2013		Essential	Policy updated December 2013 with a new form added. Policy and procedures revised and re-titled August 2012. New policy and procedures February 2009	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

3421	X	Child Abuse, Neglect and Exploitation Prevention	2013		Priority	Policy and Procedures revised December 2013 and April 2010. Policy and procedures revised August 2008. References updated June and August 2007. Technical edit to Procedures April 2007. Policy and procedures updated February 2007	
3422	X	Student Sports - Concussion & Head Injuries	2009		Essential	New policy and procedures October 2009	
3432	X	Emergencies	2013		Essential	Policy and Procedures revised June 2013. Policy and procedures revised August 2008 and October 2006.	
3510	X	Associated Student Bodies	2001		Essential – Required if students raise money for school activities	2001 policy. Technical edits December 2011.	
3515	X	Student Incentives	2011		Priority	New policy and procedures February 2011.	
3520	X	Student Fees, Fines, Charges	2006		Priority	Technical Edits August 2006.	
3530	X	Fund Raising Activities Involving Students	2011		Essential	References updated and technical edits December 2011.	
4000	X	Public Information Program	2011		Priority	Content from former policy 4010 was added October 2011	
4020		Confidential Communications	2010		Priority	Policy revised Feb 2010	
4040	X	Public Access to District Records	2012		Priority	Policy and procedures updated April 2012. Policy revised Feb 2010. References updated June 2006. Policy and procedures updated October 2005	
4060	X	Distribution of Materials	2005		Discretionary	New policy and procedures April 2005. Technical edits December 2011.	
4110	X	Citizen’s Advisory Committees & Task Forces	1998		Discretionary	1998 policy. Technical edits December 2011.	
4120	X	School Support Organizations	2005		Discretionary	Procedures updated October 2005.	
4129	X	Family Involvement	2008		Discretionary	New policy and procedures October 2008.	
4130	X	Title I Parent Involvement	2008		Essential	Policy and procedures updated October 2008.	
4200	X	Safe and Orderly Learning Environment	2013		Discretionary	Technical edits February 2013. Policy updated October 2006.	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

4210		Regulation of Dangerous Weapons on School Premises	2006		Essential	Policy updated August 2006.	
4215		Use of Tobacco and Nicotine Substances	2010		Essential	Policy revised October and December 2010.	
4220	X	Complaints Concerning Staff or Programs	1999		Discretionary	Pre-1999 policy. Technical edits December 2011.	
4235		Public Performances	1998		Discretionary	1998 policy. Technical edits December 2011.	
4237		Contests, Advertising and Promotions	2000		Essential	2000 policy. Technical edits December 2011.	
4260	X	Use of School Facilities	2013		Essential	Policy revised June and July 2013. Policy revised December 2011. Policy and procedures revised August 2009.	
4265		Community Education Program	2011		Discretionary	Policy revised December 2011. 1998 policy.	
4310		District Relationships with Law Enforcement and Other Government Agencies	2013		Priority	Re-titled and References updated July 2013. Procedures revised April 2010 and February 2007.	
4314	X	Notification of Threats of Violence or Harm	2010		Essential	Policy and Procedures revised February 2010. References updated December 2006.	
4315		Release of Information Concerning Sexual and Kidnapping Offenders	2010		Priority	Policy updated Oct 2010.	
4320		Cooperative Program with Other Districts, Public Agencies, Private Schools and Daycare Facilities	2011		Discretionary	Content from former Policy 4330 added in October 2011 and re-titled.	
4400	X	Election Activities	2011		Essential	Procedures Updated December 2011.	
5000	X	Recruitment and Selection of Staff	2012		Priority	Re-titled and reference updates February 2012.	
5001		Hiring of Retired School Employees	2011		Essential	Policy updated Aug 2011. New policy/procedures June 2007.	
5005	X	Employment: Disclosures, Certification, Assurances and Approval	2010		Essential	Policy references updated and Procedures updated October 2010. References updated June 2007. Procedures updated October 2005.	
5006		Certification Revocation	2013		Priority	Technical edit February 2013. References updated June 2007.	
5010	X	Non-discrimination and Affirmative Action	2013		Priority	Reference updates June 2013. Policy and Procedures revised February and June 2011. Policy updated August 2007.	
5011	X	Sexual Harassment	2011		Essential	Policy/Procedures renumbered	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

						from 6590 Oct. 2011. Procedures revised Aug. 2006.	
5020		Collective Bargaining	1998		Discretionary	1998 policy, technical edits December 2011.	
5021		Conflicts Between Policy and Bargaining Agreements	2011		Discretionary	1998 policy. Re-titled and technical edits December 2011.	
5050		Contracts	2010		Essential	Policy updated October 2010.	
5201		Drug-Free Schools, Community and Workplace	2013		Essential	Policy updated February 2013 and December 2011.	
5202	X	Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program	2013		Priority	Technical Edit February 2013. Policy and procedures revised April 2012.	
5203	X	Staff Assistance Program	1998		Discretionary	1998 policy, technical edits December 2011.	
5211		Transfers	1999		Discretionary	Pre-1999 policy, technical edits December 2011.	
5215		Assignment & Transfer of Administrative Staff	1998		Discretionary	1998 policy, technical edits December 2011.	
5221		Part-time Staff	1998		Discretionary	1998 policy, technical edits December 2011	
5222		Job-Sharing Staff Members	1998		Essential	1998 policy, technical edits December 2011.	
5230	X	Job Descriptions/Responsibilities	2007		Discretionary	References updated June 2007.	
5231	X	Length of Work Day	2012		Discretionary	References updated August 2012. Policy revised June 2006.	
5240	X	Evaluation of Staff	2013		Essential	Revision of policy and procedures February and April 2013.	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

5251		Conflicts of Interest	2011		Priority	Content added December 2011. References updated June 2007.
5252	X	Staff Participation in Political Activities	2011		Discretionary	Policy and procedures updated December 2011.
5253	X	Maintaining Professional Staff/Student Boundaries	2011		Priority	Procedures revised June 2011. New Policy and Procedures February 2010.
5260	X	Personnel Records	2006		Priority	References updated June 2006.
5270	X	Resolution of Staff Complaints	1998		Priority	1998 policy, technical edits December 2011.
5271	X	Reporting Improper Governmental Action (Whistleblower Protection)	1998		Priority	1998 policy, technical edits December 2011.
5280	X	Termination of Employment	2013		Priority	Policy and Procedures updated February 2013. References updated June 2007.
5281	X	Disciplinary Action and Discharge	2007		Discretionary	References updated June 2007. Procedures updated Oct. 2005.
5310		Compensation	2005		Discretionary	Policy updated December 2005.
5315	X	Garnishment and Personal Credit Problems	1998		Discretionary	1998 policy, technical edits December 2011,
5400		Personnel Leaves	2000		Essential	1998 policy, updated December 2000, technical edits December 2011.
5401		Sick Leave	2000		Essential	Technical edits December 2011.
5403		Emergency and Discretionary Leaves	2011		Discretionary	Content from former policy 5409 added October 2011. Policy updated Dec. 2011, April 2009.
5404		Family, Maternity and Military Caregiver Leaves	2011		Essential	Content from former policy 5402 added October 2011. Policy updated December 2011 and April 2009.
5406	X	Leave Sharing	2011		Essential	Procedures updated June 2011. Policy and procedures updated Oct 2010.
5407	X	Military Leave	2010		Essential	Policy revised August 2010. Content added April 2009. Content revised February 2009.
5408		Jury Duty and Subpoena Leave	2007		Discretionary	Policy updated February and April 2007.

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

5410		Holidays	1998		Discretionary	1998 policy, technical edits made in 2011.
5411		Staff Vacations	2011		Discretionary	1998 policy, technical edits and reference updates December 2011.
5510		Retirement Programs	2011		Discretionary	Policy revised December 2011. Policy updated February 2003
5520	X	Staff Development	2011		Discretionary	Policy revised December 2011. References updated June 2007
5521	X	Teacher Assistance Programs	1998		Discretionary	1998 policy, technical edits December 2011
5525		Professional, Civic and Service Organization Memberships	1998		Discretionary	1998 policy, technical edits December 2011.
5610	X	Substitute Employment	2011		Priority	Policy updated August 2011 and June 2008. Content added June 2007.
5612		Temporary Administrators	2011		Discretionary	Policy updated August 2011.
5630	X	Volunteers	1998		Discretionary	1998 policy, technical edits December 2011.
5641	X	Student Teachers	1998		Discretionary	1998 policy, technical edits December 2011.
5642	X	Administrative Internships	1998		Discretionary	1998 policy, technical edits December 2011.
6000	X	Program Planning, Budget Preparation, Adoption and Implementation	2011		Priority	Content from former policy 6010 added October 2011. References updated February 2006.
6020	X	System of Funds and Accounts	2007		Priority	Technical edit to policy February 2007 and February 2006. Policy updated December 2005.
6021		Interfund Loans	1999*		Discretionary	Pre-1999 policy, technical edits December 2011.
6022		Minimum Fund Balance	2011		Discretionary	New policy February 2011.
6030		Financial Reports	2013		Discretionary	Policy revised April 2013.
6040		Expenditures in Excess of Budget	2006		Discretionary	References updated February 2006.
6100	X	Revenues from Local, State & Federal Sources	2006		Priority	References updated February 2006.
6102	X	District Fundraising Activities	2003		Discretionary	Policy updated December 2003. Technical edits December 2011.
6111		Tuition	2011		Discretionary	Last sentence added December 2011.
6112		Rental or Lease of District Property	2005		Essential	Policy updated December 2005.
6114	X	Gifts	2012		Discretionary	New section added December 2012.
6120		Investment of Funds	1999*		Priority	Pre-1999 policy, technical edits December 2011.

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

6210	X	Purchasing: Authorization and Control	1999*		Essential	Pre-1999 policy, technical edits December 2011.	
6212		Charge Cards	2005		Priority	Policy updated April 2005. Technical edits December 2011.	
6213	X	Reimbursement for Travel Expenses	2005		Discretionary	Policy updated April 2005. Technical edits December 2011.	
6215	X	Voucher Certification and Approval	2011		Essential	References updated and technical edits December 2011.	
6216		Reimbursement for Goods & Services: Warrants	1999*		Essential	Pre-1999 policy, technical edits December 2011.	
6220	X	Bid Requirements	2013		Essential	Policy revised June 2013. Content added April 2012. Policy revised Feb 2011. Policy and Procedures revised Dec 2009 and October 2005.	
6230		Relations with Vendors	1999*		Discretionary	Pre-1999 policy, technical edits December 2011.	
6250		Cellular Telephones	1998		Priority	1998 policy, technical edits December 2011.	
6500	X	Risk Management	2010		Priority	Policy and Procedures revised February and April 2010.	
6511	X	Staff Safety	1999*		Essential	Pre-1999 policy, technical edits December 2011.	
6512	X	Infection Control Program	2011		Priority	Legal References and technical edits December 2011.	
6513	X	Workplace Violence Prevention	1998		Discretionary	1998 policy, technical edits December 2011.	
6530		Insurance	2010		Priority	Policy updated June 2010 and October 2009. Policy revised December 2005.	
6535		Student Insurance	1999*		Priority	Pre-1999 policy, technical edits December 2011.	
6540		School District's Responsibility For Privately-owned Property	1999*		Discretionary	Pre-1999 policy, technical edits December 2011.	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

6570		Property and Data Management	2010		Priority	Policy revised and procedures deleted February 2010. References updated June 2006. Policy updated April 2006.	
6600	X	Transportation	2006		Priority	References updated February 2006.	
6605	X	Student Safety Walking to School and Riding Buses	2012		Discretionary	Policy updated December 2012. References updated June 2007. Procedures updated April 2007. References updated February 2006.	
6608	X	Video Cameras on School Buses	1999*		Discretionary	Pre-1999 policy, technical edits December 2011.	
6620		Special Transportation	2006		Priority	References updated February 2006.	
6625		Private Vehicle Transportation	2006		Priority	References updated February 2006.	
6630		Driver Training and Responsibility	2007		Discretionary	Policy updated April 2007 and October 2006.	
6640		School Owned Vehicles	2011		Discretionary	Pre-1999 policy, 2 nd paragraph revised in 2011.	
6690		Contracting for Transportation Services	2007		Discretionary	References updated June 2007 and February 2006.	
6700		Nutrition and Physical Fitness	2011		Essential	Policy edited and reformatted 2011. References updated 2007. Policy revised February 2006.	
6800	X	Safety, Operations & Maintenance of School Property	2011		Discretionary	Content from former 6510 and 6510P added October 2011. Re-titled. Procedures revised December 2011. Policy revised June 2009. References updated February 2006.	
6801	X	Capital Assets/Theft-Sensitive Assets	2012		Essential	Policy and procedures updated June 2012. Policy updated and re-titled, and procedures added June 2008. New Policy April 2006.	
6810		Energy Management, Education and Conservation	2011		Priority	Content from former policy 6923 added October 2011.	
6881	X	Disposal of Surplus Equipment and/or Materials	2006		Priority	References updated February 2006.	
6882		Sale of Real Property	2011		Discretionary	Policy updated June 2011. References updated June 2007. References updated February 2006	
6883		Closure of Facilities	2006		Discretionary	References updated February 2006.	

SELF-AUDIT TEMPLATE - WASHINGTON STATE SCHOOL DISTRICT POLICY MANUALS

6890		State Environmental Policy Act Compliance	2011		Essential	Policy revised October 2011. References updated February and June 2006.	
6895	X	Pesticide Notification, Posting & Record Keeping	2011		Essential	Policy and Procedures revised February 2011. Procedures Revised December 2011.	
6900		Facilities Planning	2006		Discretionary	References updated February 2006.	
6905		Site Acquisition	1999*		Discretionary	Pre-1999 policy, technical edits December 2011.	
6910		Construction Financing	2006		Priority	References updated February 2006.	
6920	X	Construction Design	2011		Priority	Content from former 6921 and 6921P added October 2011. Procedures revised December 2011. References updated June 2007 and February 2006.	
6925	X	Architect and Engineering Services	1998		Priority	1998 policy, technical edits December 2011.	
6950		Contractor Assurances, Surety Bonds & Insurance	2011		Priority	Content from former 6957 added October and December 2011. References updated February 2006.	
6955		Maintenance of Facilities Records	1999*		Priority	Pre-1999 policy, technical edits and re-titled December 2011.	
6959		Acceptance of Completed Project	2007		Priority	References updated June 2007.	
6970	X	Naming Schools and Facilities	1999*		Discretionary	Pre-1999 policy, technical edits December 2011.	
6971		Works of Art	1999*		Discretionary	Pre-1999 policy, technical edits December 2011.	

Sources include Washington State Model Policies as published by WSSDA